



Policy and Resources Committee

Date: THURSDAY, 19 NOVEMBER 2015
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Mark Boleat (Chairman)	Wendy Hyde
Jeremy Mayhew (Deputy Chairman)	Vivienne Littlechild (Ex-Officio Member)
Deputy Catherine McGuinness (Deputy Chairman)	Edward Lord
Hugh Morris (Deputy Chairman)	Wendy Mead
Deputy Douglas Barrow	Deputy Alastair Moss (Ex-Officio Member)
Deputy John Bennett	Deputy Joyce Nash
Sheriff & Alderman Charles Bowman	Dhruv Patel (Ex-Officio Member)
Roger Chadwick (Ex-Officio Member)	Deputy Henry Pollard (Ex-Officio Member)
Henry Colthurst	Alderman Baroness Scotland (Ex-Officio Member)
Deputy Alex Deane	Deputy Dr Giles Shilson
Deputy Billy Dove (Ex-Officio Member) Chief Commoner	Jeremy Simons
Simon Duckworth	Sir Michael Snyder
Alderman The Lord Mountevans	Deputy John Tomlinson
Stuart Fraser	Michael Welbank (Ex-Officio Member)
Marianne Fredericks	Alderman Sir David Wootton
George Gillon	The Rt Hon the Lord Mayor, Alderman Alan Yarrow
Deputy the Revd Stephen Haines (Ex-Officio Member)	

Enquiries: Angela Roach
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Lunch will be served in Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio visual recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To consider minutes as follows:-

- a) To agree the public minutes of the meeting held on 19 October 2015.

For Decision
(Pages 1 - 8)

- b) To note the draft public minutes of the Projects Sub-Committee meeting held on 4 November 2015.

For Information
(Pages 9 - 14)

- c) To note the draft public minutes of the Resource Allocation Sub-Committee meeting held on 19 October 2015.

For Information
(Pages 15 - 18)

- d) To consider the draft public minutes of the Outside Bodies Working Party meeting held on 8 October 2015 and approve the recommendations contained therein.

For Decision
(Pages 19 - 22)

4. **ELECTION OF CHIEF COMMONER**

Report of the Town Clerk.

For Decision
(Pages 23 - 26)

5. **BARBICAN CENTRE BOARD - TERMS OF REFERENCE AND COMPOSITION**

Report of the Town Clerk.

For Decision
(Pages 27 - 30)

6. **CITY & LIVERY AWARDS**

Report of the Town Clerk.

For Decision
(Pages 31 - 32)

7. **BARRIERS TO STANDING FOR ELECTION AS A COMMON COUNCILMAN**
Report of the Town Clerk.
For Decision
(Pages 33 - 40)
8. **SERVICE BASED REVIEW - GRANT GIVING**
Report of the Deputy Town Clerk.
For Information
(Pages 41 - 46)
9. **POLICY INITIATIVES FUND AND COMMITTEE CONTINGENCY**
Report of the Chamberlain.
For Information
(Pages 47 - 58)
10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
12. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

13. **NON-PUBLIC MINUTES**
To consider non-public minutes of meetings as follows:-
- a) To agree the non-public minutes of the meeting held on 19 October 2015.
For Decision
(Pages 59 - 60)
- b) To note the draft non-public minutes of the Projects Sub-Committee meeting held on 4 November 2015.
For Information
(Pages 61 - 64)
- c) To note the draft non-public minutes of the Resource Allocation Sub-Committee meeting held on 19 October 2015.
For Information
(Pages 65 - 66)
- d) To note the draft non-public minutes of the Hospitality Working Party meeting held on 27 October 2015.
For Information
(Pages 67 - 70)

14. **CENTRE FOR MUSIC**
Report of the Town Clerk.

For Decision
(Pages 71 - 78)

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**

POLICY AND RESOURCES COMMITTEE

Monday, 19 October 2015

Minutes of the meeting of the Policy and Resources Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 19 October 2015 at 1.45 pm

Present

Members:

Mark Boleat (Chairman)	George Gillon
Jeremy Mayhew (Deputy Chairman)	Deputy the Revd Stephen Haines (Ex-Officio Member)
Deputy Catherine McGuinness (Deputy Chairman)	Wendy Hyde
Hugh Morris (Deputy Chairman)	Vivienne Littlechild (Ex-Officio Member)
Deputy Douglas Barrow	Edward Lord
Deputy John Bennett	Wendy Mead
Sheriff & Alderman Charles Bowman	Deputy Joyce Nash
Roger Chadwick (Ex-Officio Member)	Jeremy Simons
Henry Colthurst	Sir Michael Snyder
Deputy Billy Dove (Ex-Officio Member)	Deputy John Tomlinson
Simon Duckworth	Michael Welbank (Ex-Officio Member)
Stuart Fraser	Alderman Sir David Wootton
Marianne Fredericks	

In Attendance

Tom Sleigh

Officers:

John Barradell	- Town Clerk and Chief Executive
Peter Kane	- Chamberlain
Michael Cogher	- Comptroller and City Solicitor
Paul Double	- Remembrancer
Carolyn Dwyer	- Director of Built Environment
Peter Bennett	- City Surveyor
William Chapman	- Private Secretary to the Lord Mayor
Caroline Al-Beyerty	- Chamberlains
Tony Halmos	- Director of Public Relations
Henry Tanner	- Public Relations Officer
Damian Nussbaum	- Director of Economic Development
Jeremy Browne	- Special Representative for the City
Simon Murrells	- Assistant Town Clerk
Peter Lisley	- Assistant Town Clerk
Angela Roach	- Principal Committee and Members Services Manager
Simon Latham	- Town Clerk's Department
Scott Morgan	- Town Clerk's Department

1. **APOLOGIES**

Apologies were received from Alex Deane, Dhruv Patel and Dr Giles Shilson.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

The Chairman declared a personal interest in Item 9 as a member of the Board of London & Partners.

3. **MINUTES**

3a. The public minutes of the meeting held on 24th September 2015 were approved.

3b. The draft public minutes of the Projects Sub-Committee held on 8th September 2015 were noted.

3c. The draft public minutes of the Members' Privileges Sub-Committee held on 24th September 2015 were noted.

4. **CEREMONIAL WORKING PARTY**

The Chairman referred to the four places on the Ceremonial Working Party filled recently by the Court and reminded the Committee that there were two places left to be filled. It was agreed that the two remaining places should be filled from amongst the membership of the Committee.

The Chairman advised that Simon Duckworth, Jeremy Simons, Deputy John Bennett and Roger Chadwick had expressed an interest in serving on the Working Party and therefore a ballot would be required for the two available places. A ballot was cast.

RESOLVED – That Simon Duckworth and Roger Chadwick be appointed to serve on the Ceremonial Working Party.

5. **LOCAL GOVERNMENT ASSOCIATION REPRESENTATIVE**

The Committee considered a report of the Town Clerk concerning the formal appointment of the City Corporation's representative on the General Assembly of the Local Government Association (LGA).

Members expressed support for the appointment of the Chairman of the Policy and Resources Committee, for the time being, or his or her representative.

It was also suggested that as the City Corporation was able to cast two votes at the General Assembly a second representative should be appointed. A Member proposed that Alderman Sir David Wootton be appointed as the second

representative given his long standing involvement with the LGA. Members supported the suggestions and, in line with the practice elsewhere, agreed to the appointments being endorsed by the Court of Common Council.

RESOLVED – That it be recommended to the Court of Common Council that the Chairman of the Policy and Resources Committee (for the time being) or his or her representative and Alderman Sir David Wootton to be appointed to serve as the City Corporation’s representatives on the LGA’s General Assembly.

6. COEXIST HOUSE FUNDING

The Committee considered a report of the Town Clerk concerning the progress of the ‘Coexist House’ initiative and a request for funding to support the implementation of the project.

A Member pointed out that Coexist House did not meet the criteria for funding from the Policy Initiatives Fund (PIF). Concern was also expressed about the high level of funding requested and the remaining balance of the Fund should the initiative be supported. It was suggested that the request be referred to the Chief Grants Officer to see if it met the criteria for funding from the City Bridge Trust and, if not, that consideration be given to a more modest one-off payment. Members supported the suggestion.

RESOLVED – That the request for be referred to the Chief Grants Officer to see if it met the criteria for funding from the City Bridge Trust and, if not, that consideration be given to a more modest one-off payment.

7. PROJECT FUNDING UPDATE

The Committee considered a report of the Chamberlain concerning the funding of three projects.

RESOLVED – That:-

1. approval be given to the allocation of £1.925m from the 2015/16 City Fund provision for new schemes to provide funding for the following projects, subject to the agreement of the relevant gateway reports and other approvals as appropriate:-
 - £0.850m to meet the shortfall in funding towards the £5.2m total cost of the Sir John Cass School extension scheme;
 - £0.486m towards the £0.650m total cost of the Frobisher Crescent Level 4 meeting and conference facilities scheme at the Barbican Centre; and
 - £0.589m to fund the provision of a new retail unit within the Barbican Centre.

2. it be noted that, in the event that future anticipated requests for funding materialises which resulted in the available provision being exceeded, a bid for an additional draw down from the City Fund reserves might be made in support of the SBR income generating proposals.

8. **BARBICAN AND GOLDEN LANE AREA STRATEGY**

The Committee considered a report of the Director of Built Environment concerning the adoption of the Barbican and Golden Lane Area Strategy.

Members noted that the Strategy had been approved by the Planning and Transportation Committee. It was also noted that a number of detailed points had been raised by residents during the consultation period and that these would be looked at as part of project approvals process in the usual manner.

RESOLVED – That the Barbican and Golden Lane Area Strategy be adopted subject to the changes set out in Appendix 1 to the report.

9. **MEMBERSHIP OF LONDON AND PARTNERS**

The Committee considered a report of the Director of Culture, Heritage and Libraries proposing a budget uplift to fund the City Corporation's Platinum Membership of London and Partners.

RESOLVED – That a permanent budget uplift of £20,000 from 2016/17 be approved to cover the Cultural, Heritage and Libraries Department's, cultural and visitor development activities, for the specific purpose of retaining the City of London's Platinum Membership of London and Partners.

10. **'FUTURE OF LONDON' RESEARCH PROJECT BY BRIGHT BLUE AND LOCALIS**

The Committee considered a report of the Director of Public Relations concerning the sponsorship of a research project being undertaken by Bright Blue and Localis on the 'Future of London'.

RESOLVED – That approval be given to the City Corporation's sponsorship of the 'Future of London' essay collection by Bright Blue and Localis at a cost of £20,000, to be met from the Committee's Policy Initiatives Fund for 2015/16, categorised under the Research section of the Fund and charged to City's Cash.

11. **VISIT TO INDIA AND SINGAPORE**

The Committee received a report of the Director of Economic Development concerning the Chairman's visit to India and Singapore in August 2015.

RESOLVED – That the report be noted.

12. **VISIT TO THE USA**

The Committee received a report of the Director of Economic Development concerning the Chairman's visit to Washington DC in September 2015.

Resolved – That the report be noted.

13. **RENEWAL OF MEMORANDUM OF UNDERSTANDING WITH THE SHANGHAI MUNICIPAL GOVERNMENT**

The Committee received a report of the Director of Economic Development concerning the Renewal of a Memorandum of Understanding with the Shanghai Municipal Government.

RESOLVED – That the report be noted.

14. **PUBLIC RELATIONS OFFICE ACTIVITIES**

The Committee received a report of the Director of Public Relations setting out the activities of the Public Relations Office between July and September 2015.

The Chairman drew attention to the paragraph explaining that the work of the Public Relations Office would be reconfigured in the Town Clerk's Department following the retirement of the Director.

RESOLVED – That the report be noted.

15. **TOWN CLERK'S BUSINESS PLAN UPDATE**

The Committee considered a report of the Town Clerk on the progress of his departmental business plan.

RESOLVED – That the report be noted.

16. **RISK MANAGEMENT TOWN CLERK'S DEPARTMENT**

The Committee considered a monitoring report of the Town Clerk concerning the status of Town Clerk's Departmental risks.

RESOLVED – That the report be noted.

17. **REMEMBRANCER'S BUSINESS PLAN UPDATE**

The Committee considered a report of the Remembrancer on the progress of his departmental business plan.

RESOLVED – That the report be noted.

18. **POLICY INITIATIVES FUND AND COMMITTEE CONTINGENCY**

The Committee considered a report of the Chamberlain concerning the Policy Initiatives Fund and the Committee Contingency for 2015/16.

RESOLVED – That report be noted.

19. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Director of Public Relations – Tony Halmos

The Chairman advised that having served as the City Corporation’s Director of Public Relations for over 20 years, this was Tony Halmos’s last meeting of the Policy and Resources Committee before he retired from the organisation. The Director had played a major part in ensuring that the City Corporation’s public affairs were reflected positively. The Chairman thanked the Director on behalf of the Committee for his dedication and hard work over the years and wished him well in his future endeavours. This was warmly endorsed by Members.

The Director responded in similar terms highlighting that he had worked alongside five Chairmen during his tenure and the variety of issues which had been progressed during that time.

21. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act: -

Item Nos.	Paragraph(s) in Schedule 12A
22a - e	3

22. **NON-PUBLIC MINUTES**

22a. The non-public minutes of the meeting held on 24 September 2015 were approved.

22b. The draft non-public minutes of the Projects Sub-Committee meeting held on 8 September 2015 were noted.

22c. The draft non-public minutes of the Members’ Privileges Sub-Committee meeting held on 24 September 2015 were considered in the public part of the meeting and noted.

22d. The draft non-public minutes of the Hospitality Working Party meeting held on 16 September 2015 were noted.

22e. The draft non-public minutes of the Cultural Hub Working Party meeting held on 1 October 2015 were noted.

23. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

Service Based Reviews

A Member questioned one of the new ways of working proposed as part of the Service Based Review. The Committee was advised that the proposals had been approved by the Committee, that a number of issues had been raised and that they were being investigated. Members were reminded that the matter was still in the exploration stage and that the outcome would be reported to the Establishment Committee. It was agreed that the outcome should also be reported to the Policy and Resources Committee.

24 ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.

There were no items of urgent business.

The meeting ended at 2.10 pm

Chairman

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PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Wednesday, 4 November 2015

Minutes of the meeting of the Projects Sub (Policy and Resources) Committee held at the Guildhall EC2 at 3.00 pm

Present

Members:

Sir Michael Snyder (Chairman)	Henry Colthurst
Mark Boleat (Deputy Chairman)	Hugh Morris
Roger Chadwick	Graham Packham
Nigel Challis	Deputy John Tomlinson

In Attendance

Marianne Fredericks

Officers:

Peter Lisley	- Town Clerk's Department
Jacqui Daniels	- Town Clerk's Department
Christopher Braithwaite	- Town Clerk's Department
Natasha Dogra	- Town Clerk's Department
Arshi Zaman	- Town Clerk's Department
Caroline Al-Beyerty	- Chamberlain's Department
Chris Bell	- Chamberlain's Department
Peter Young	- City Surveyor's Department
Huw Rhys Lewis	- City Surveyor's Department
Steve Presland	- Department of the Built Environment
Doug Wilkinson	- Department of the Built Environment
Paul Monaghan	- Department of the Built Environment
Luke Joyce	- Department of the Built Environment
Ian Dyson	- City of London Police
Martin O'Regan	- City of London Police
Jim Turner	- Barbican Centre

1. APOLOGIES

Apologies for absence were received from Christopher Hayward, Deputy Catherine McGuinness and Michael Welbank.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

No declarations of interest were made.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 8 October 2015 are approved as an accurate record.

Matters Arising:

Hampstead Heath Ponds Project Update

The Chamberlain informed Members that a mechanism had been devised by which savings from projects could be banked following which requests could be made to the Sub-Committee to consider the release of the savings, should they be required.

4. GATEWAY APPROVAL PROCESS

RESOLVED – That the Committee noted the Gateway Approval Process.

5. ISSUE REPORT: FLEET BUILDINGS AND PLUMTREE COURT (SHOE LANE QUARTER PUBLIC REALM ENHANCEMENTS - PHASE 1)

The Sub-Committee considered a report of the Director of Built Environment which provided an issue report in relation to public realm enhancements at 1 New Street Square, which were funded through S106 and S278 agreements.

RESOLVED – That the Sub-Committee:

- a) Authorised the budget setup and implementation of the 1 New Street Square highway works totalling £575,760 (fully funded by the developer), as outlined in paragraph 3 and Appendix 1 of the main report;
- b) Delegated authority to the Director of the Built Environment to adjust the budget between the 1 New Street Square project elements (works, fees and staff costs) as required to meet the project needs;
- c) Confirmed the £216,000 budget for the Public Realm and Security Improvements (S278) scheme for the London Development to reach the next Gateway;
- d) Noted that this project was to be renamed from “Fleet Buildings and Plumtree Court” to “Shoe Lane Quarter Public Realm Enhancements”; and
- e) Noted the outline phasing for this project, as detailed in the Main Report which reflects the emergence of forthcoming developments in the Shoe Lane Quarter.

6. ST MARY-AT-HILL CHURCHYARD ENVIRONMENTAL ENHANCEMENT SCHEME (EE104) - GW4 DETAILED OPTIONS APPRAISAL

The Sub-Committee considered a report of the Director of the Built Environment which provided a proposed concept design for the St Mary-At-Hill Churchyard Environmental Enhancement Scheme (EE104), which included ramped and stepped access, new tree planting and soft landscaping, sustainable drainage, new seating, lighting and re-use of heritage assets.

In response to a query regarding the design of the ramped access, Officers informed Members that the recommended concept design had been proposed with the deterring of skateboarding on sloped areas in mind.

RESOLVED – That the Sub-Committee:

- a) Authorised the progression of the project and the release of funds, as set out in Section 17 of the report;
- b) Authorised officers to arrange additional funding as per the agreed funding strategy to secure the delivery of all project objectives;
- c) Authorised officers to develop a formal agreement to carry out the works on the privately owned churchyard and develop a long term maintenance agreement;
- d) Authorised officers to pursue all necessary Planning and Faculty permissions;
- e) Authorised the use of interest accrued on the £100,000 Section 106 Agreement.

7. **GATEWAY 1, 2, 3, 4: BARBICAN AREA CCTV**

The Sub-Committee considered a joint report of the Town Clerk and Commissioner of the City of London Police which provided details of a project which sought to improve the CCTV coverage of the public walkways and the area around the Barbican Estate, including the Golden Lane Estate area. The project had been triggered by recent incidents of crime being reported (some of an indecent nature) on the Barbican Estate near the School for Girls which has subsequently highlighted the fact of there being a lack of camera coverage in this area.

RESOLVED – That the project be approved to the next Gateway.

8. **ISSUE REPORT: MIDDLESEX STREET PHASE 3 - REDESIGN OF ARTIZAN STREET PUBLIC SPACE (TO FOLLOW)**

RESOLVED – that delegated authority be granted to the Chairman and Deputy Chairman in consultation with the Town Clerk regarding the Middlesex Street Phase 3 Artizan Street Public Space redesign.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Chairman conveyed his thanks to Jacqui Daniels who would be leaving the City of London Corporation and the Committee wished Jacqui well for the future.

11. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item no:
13-18

Paragraph:
3

12. NON-PUBLIC MINUTES

Resolved - The non-public minutes of the meeting held on 8 October 2015 were approved as an accurate record.

13. ISSUE REPORT: TOWER BRIDGE BASCULE RE-DECKING AND APPROACH VIADUCT WATERPROOFING

The Committee considered and approved a report of the Director of the Built Environment regarding the Tower Bridge Bascule Re-Decking and Approach Viaduct Waterproofing.

14. POLICE ACCOMMODATION PROJECT - PHASE 3, DECANT STRATEGY FOR WOOD STREET AND 21 NEW STREET

The Sub-Committee considered and approved a joint report of the Chamberlain, Commissioner of the City of London Police and the City Surveyor providing the Committee with the decant strategy for the City of London Police from Wood Street and 21 New Street.

15. BUILDINGS PROGRAMME- RED & AMBER REPORT UPDATE

The Sub-Committee considered a joint report of the City Surveyor and the Director of Community and Children's Services which presented the Buildings project managed by the City Surveyor and the Community and Children's Services Department.

RESOLVED – That the Sub-Committee notes the report.

16. REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY

The Sub-Committee noted a report of the Town Clerk which advised Members of action taken by the Town Clerk under delegated authority or urgency since the last meeting of the Sub-Committee.

17. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no questions

The meeting closed at 3.12 pm

Chairman

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RESOURCE ALLOCATION SUB (POLICY AND RESOURCES) COMMITTEE

Monday, 19 October 2015

Minutes of the meeting of the Resource Allocation Sub (Policy and Resources) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 19 October 2015 at 12.00 pm

Present

Members:

Mark Boleat (Chairman)
Roger Chadwick (Deputy Chairman)
Stuart Fraser
George Gillon
Deputy the Revd Stephen Haines
Jeremy Mayhew
Deputy Catherine McGuinness
Edward Lord
Hugh Morris
Deputy Joyce Nash
Sir Michael Snyder
Deputy John Tomlinson

Officers:

John Barradell	- Town Clerk and Chief Executive
Peter Kane	- Chamberlain
Peter Bennett	- City Surveyor
Caroline Al-Beyerty	- Finance Director
Damian Nussbaum	- Director of Economic Development
Michael Dick	- Guildhall School of Music & Drama
Philip Saunders	- Remembrancer's Department
Peter Lisley	- Assistant Town Clerk
Angela Roach	- Principal Committee and Members Services Manager

1. APOLOGIES

Apologies were received from Marianne Fredericks and Giles Shilson.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The minutes of the meeting held on 16 July 2015 were approved.

4. **PROJECT FUNDING UPDATE**

The Sub-Committee considered a report of the Chamberlain concerning the funding of three projects.

The Sub-Committee noted that the Projects Sub-Committee had sought additional information on the rationale for the provision of a lift in the proposed new retail unit at the Barbican Centre.

It was also noted that all projects considered as part of the gateway process were reviewed at Gateway 7.

RESOLVED – That it be recommended to the Policy and Resources Committee, that:-

1. approval be given to the allocation of £1.925m from the 2015/16 City Fund provision for new schemes to provide funding for the following projects, subject to the agreement of the relevant gateway reports and other approvals as appropriate:-
 - £0.850m to meet the shortfall in funding towards the £5.2m total cost of the Sir John Cass School extension scheme;
 - £0.486m towards the £0.650m total cost of the Frobisher Crescent Level 4 meeting and conference facilities scheme at the Barbican Centre; and
 - £0.589m to fund the provision of a new retail unit within the Barbican Centre.
2. it be noted that, in the event that future anticipated requests for funding materialises which resulted in the available provision being exceeded, a bid for an additional draw down from the City Fund reserves might be made in support of the SBR income generating proposals.

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act:-

Item Nos.

Paragraph(s) in Schedule 12A

8 and 9

3

8. NON-PUBLIC MINUTES

The non-public minutes of the meeting held on 16 July 2015 were approved.

9. POULTRY MARKET - UPDATED GATEWAY 3 OPTIONS REPORT

The Sub-Committee considered a report of the City Surveyor on proposals for the future use of the Poultry Market building.

RESOLVED – that the report be received and its content noted.

10. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE

There were no questions.

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no items of urgent business.

The meeting ended at 12.20pm

Chairman

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OUTSIDE BODY WORKING PARTY (POLICY AND RESOURCES COMMITTEE)

Thursday, 8 October 2015

Minutes of the meeting of the Outside Body Working Party (Policy and Resources Committee) held at the Guildhall EC2 at 1.45 pm

Present

Members:

Mark Boleat (Chairman)	Tom Hoffman
Deputy John Barker	Edward Lord
Deputy John Bennett	Alderman Julian Malins
Mark Boleat (Chairman)	Deputy Catherine McGuinness
Henry Colthurst	Jeremy Simons
Simon Duckworth	
Christopher Hayward	

Officers:

Simon Murrells	- Assistant Town Clerk
Angela Roach	- Town Clerk's Department
Katie Odling	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were received from Deputy Billy Dove (Chief Commoner) and James Tumbridge.

2. MEMBERS' DECLARATION UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

All Members declared a non-pecuniary interest in respect of item 6 as City of London Corporation representatives on Outside Bodies.

3. MINUTES

RESOLVED – That the minutes of the meeting held on 26 June 2015 be approved.

4. OUTSIDE BODIES FRAMEWORK

The Committee considered a report of the Town Clerk regarding an Outside Body Framework.

There was overall support for the Framework as drafted, however, the view was expressed that, when considering participation in an outside body, the framework should also take into account whether the City Corporation had any significant historic links with that particular organisation.

Members agreed that in reaching a balanced view on participation, consideration should be given to any risks that may arise for the City Corporation including the potential for a conflict of interest.

RESOLVED – That,

- a) the Outside Bodies Framework be approved subject to the adjustments referred to above and that it be re-submitted to the Outside Body Working Party for final consideration prior to being recommended to the Policy and Resources Committee for adoption; and
- b) the Outside Body Protocol be circulated to Members of the Working Party for information

5. **CREATION OF AN OUTSIDE BODIES COMMITTEE**

The Working Party considered a report of the Town Clerk which considered the proposal for the possible establishment of a new Outside Body Committee.

Members were of the view that whilst an oversight committee was appropriate, it should take the form of a sub-committee of the Policy and Resources Committee rather than a stand-alone committee. Discussion ensued on the constitution, membership and terms of reference for a new sub-committee and it was suggested that an informal view might be obtained from Members regarding the nomination process.

RESOLVED –That,

- a) it be **recommended to the Policy and Resources Committee that an Outside Body Sub-Committee be created to be responsible for overseeing the City Corporation’s Outside Body Scheme; and**
- b) **the Membership of the proposed Outside Body Sub-Committee comprise the following –**
 - a. **the Chairman and one Deputy Chairman of the Policy and Resources Committee;**
 - b. **three Members appointed by the Policy and Resources Committee (but not necessarily Members of the Policy and Resources Committee);**
 - c. **three Members appointed by the Court of Common Council; and**
 - d. **one Alderman, appointed by the General Purposes Committee of Alderman).**

6. **SCHEDULE OF OUTSIDE BODIES**

The Working Party considered a report of the Town Clerk which provided a revised Schedule of Outside Bodies, giving updated information about the various organisations to which the City Corporation nominates representatives.

Detailed discussion took place and reference was made to the City Corporation’s membership of the Association of Governing Bodies of Independent Schools and whether this should be classified as outside body representation.

In addition, detailed consideration was given to various Mayoral patronages and Aldermanic appointments to outside bodies. It was suggested that the General Purposes Committee of Aldermen should be asked whether it wished to review those outside appointments, including whether they should be continued with, and whether they wished to transfer oversight of them to the

Policy and Resources Committee to help ensure a coordinated and corporate approach to the City Corporation's overall work in this field. It was also proposed that the General Purposes Committee of Aldermen should be asked to agree to the Policy and Resources Committee undertaking a review of the various Mayoral patronages.

RESOLVED – That,

- a) the updated version of the Schedule of Outside Bodies be received;
- b) the classification of the Association of Governing Bodies of Independent Schools as outside bodies be reviewed on the basis that this would appear to be membership of representational bodies rather than nomination rights;
- c) **the Policy and Resources Committee be recommended to:-**
 - **no longer nominate to the following Outside Bodies:-**
 - i. **Association of the Friends of Chapel Royal Foundation**
 - ii. **Central London Waste Disposal Joint Committee**
 - iii. **Lee Valley Regional Park Authority**
 - **ask the General Purposes Committee of Aldermen to review its outside body appointments, including whether they should be continued with, in line with the current review being undertaken of all Common Council appointments and whether the Aldermen wished to transfer oversight of all such appointments to the Policy and Resources Committee to help ensure a coordinated and corporate approach to the City Corporation's overall work in this field; and**
 - **ask the General Purposes Committee of Alderman to consider the Policy and Resources Committee undertaking a review of the various Mayoral patronages (Appendix B1) in conjunction with the General Purposes Committee of Aldermen.**

7. DATE OF THE NEXT MEETING

RESOLVED – That a further meeting of the Outside Body Working Party be scheduled.

The meeting closed at 3.00 pm.

Chairman

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Committee:	Date:
Policy and Resources Committee	19 October 2015
Subject: Election of Chief Commoner	Public
Report of: Town Clerk	For Decision

Summary

The annual election of a Chief Commoner is conducted in accordance with Standing Order No. 18, as agreed following the 2011 Governance Review Process and as amended following the Post Implementation review in 2012. While the election process has worked well to date, Members have identified a number of potential opportunities to enhance and further refine the parts of the process relating to the nomination of candidates for election. This report sets out the various proposed improvements and proposes their implementation effective for the 2017/18 election, including:

- amendments to the campaigning period, such as the introduction of an official “campaign period”; and
- amendments to the nominations process, such as the introduction of an upper limit to the number of nominations one candidate can receive.

Recommendation:

Members are asked to consider the current arrangements for the election of Chief Commoner (as set out in the report), determining where any amendments to the process would be desirable in view of the issues raised by Members.

Main Report

Background

1. As part of the City of London Corporation’s Governance Review process conducted in 2011, new arrangements were established to govern the election of a Chief Commoner. These arrangements were reviewed as part of the Post-Implementation study in 2012, with further amendments made in response to Members’ comments.
2. Although the system implemented has worked well to date, a number of opportunities to refine the process have been identified by Members. These refinements specifically relate to the nominations process leading up to the October Court meeting.
3. With it being three years since the Post-Implementation review, it is now timely to look once again at the arrangements with a view to identifying any further potential improvements or points of clarification.

Current Position

4. The election process for the Chief Commoner is set out in Standing Order No. 18 as follows:

18. Chief Commoner

- (1). *The holder of the Office of Chief Commoner shall be a Member of the Court of Common Council.*
- (2). *The Chief Commoner shall be elected by the Court of Common Council at the October meeting each year.*
- (3). *The term of office of the Chief Commoner shall be for a period commencing and ending on the date of the first Court of Common Council after the wardmotes each year.*
- (4). *A Member is ineligible to seek election as Chief Commoner if he has previously served the Office of Chief Commoner.*
- (5). *Candidates for election to the Office of Chief Commoner shall be nominated by at least 10 other Members, nominations to be submitted to the Town Clerk by no later than nine working days before the meeting of the Court for inclusion in the Summons.*
- (6). *The Chief Commoner shall be:*
 - a. *an ex-officio Member of the Policy & Resources Committee;*
 - b. *Chairman of all Sub-Committees and Working Parties of the Policy & Resources Committee that are responsible for:-*
 - *the provision of City Corporation Hospitality*
 - *Members' privileges*
 - *Members' facilities (other than Guildhall Club)*
 - *Members' training and development;*
 - c. *ineligible to chair any City Corporation Committee other than the Sub-Committees and Working Parties referred to in Standing Order Number 18 (6) (b).*

Issues

Canvassing Period

4. Several Members have expressed the view that the nominations process set out at subsection (5) is insufficiently clear, noting that there are no regulations (either formal or informal) in place around the period during which prospective candidates should canvass for support.
5. Over the years, some Members have started seeking support for their candidature many months in advance of the October election; others have waited until closer to the date. The Town Clerk currently sends a reminder of the process following the summer recess of each year; this email however does

not mark an official “start date” for campaigning and no prohibitions on earlier canvassing exist.

6. Concern has been expressed that this might disadvantage those Members who decide not to begin canvassing for support as early as other prospective competitors. Those who are not clear about standing at an earlier time might be dissuaded from standing, fearing that competitors had already attained a significant advantage.
7. Accordingly, the suggestion has been made that Members might wish to agree the implementation of a time limit for this canvassing period, perhaps to coincide with the email from the Town Clerk, which might mark the official beginning of the period.
8. Your Committee is therefore invited to consider whether the introduction of a time-limited campaigning period would be desirable. If so, Members’ views as to the appropriate timeframe are also sought.

Nominations Required

9. The number of nominations required for a valid candidature has also been the subject of debate.
10. Whilst a minimum of ten nominations from fellow Members is required, there is currently no upper limit to the number of nominations a Member can receive. Accordingly, some Members are able to successfully canvas and obtain the support of a large proportion of the Court well in advance of the deadline.
11. There is some concern that this might limit the ability of other Members to stand, thereby restricting the democratic choice of the Court and meaning the pool of candidates presented to the Court of Common Council to be balloted upon is unduly restricted.
12. Consequently, consideration could be given to the introduction of an upper limit on the number of nominations a Member could receive. In practice, this would mean that once a Member had received their ten nominations, their candidature would be confirmed and no further additions to the list of nominators would be accepted.
13. This would not of course prohibit those validly nominated candidates from continuing to canvas support for their bid and also for individual Members’ votes at the October Court meeting. The restriction would be solely upon the issue of named nominators.
14. Your Committee might accordingly wish to consider whether the threshold for candidature – currently ten nominations – should constitute such an upper limit on the number of nominations a candidate can receive.

Implications

15. Any changes to the process which require amendments to Standing Orders will be subject to the approval of the Court of Common Council, in the usual manner.

Conclusion

16. Your Committee is asked to consider the proposed amendments to the process by which candidates for Chief Commoner are nominated, as set out at paragraphs 8 and 12.

Appendices

- None.

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Committee:	Date:
Policy and Resources Committee	19 November 2015
Subject: Barbican Centre Board: Proposed Amendments to Terms of Reference and Composition	Public
Report of: Town Clerk	For Decision

Summary

The Barbican Centre Board has reviewed its constitution and governance arrangements and has developed a number of proposals to enhance its effectiveness. It is proposed to amend the Terms of Reference of the Barbican Centre Board:

- to enable the appointment of up to two more external Members (while adjusting quorums to ensure City control)
- and to indicate foreseen skill/background deficits when advertising vacancies to the Court - while recognising the absolute freedom the Court has to appoint whoever it sees fit.

Recommendation(s)

Members are asked to:

- approve the use of a role description when advertising vacancies to Members of the Court of Common Council; and
- approve amendments to the Barbican Centre Board's terms of reference as set out at Annex A (set out in red text), to permit the appointment of up to two additional external Members and make adjustments to the quorum to ensure a Common Council majority in any voting matter.

Main Report

Background

1. In September 2008, the Court of Common Council approved a proposal from the Barbican Centre Board to modify substantially its governance. The proposals included the introduction of term limits, the establishment of Finance and Nominations Committees, and the appointment of up to five external members. [This increased the size of the Board to eighteen.] The currently approved Terms of Reference, including membership, are set out at Annex A (with the proposed amendments marked in red).
2. The new arrangements have worked well, though in the light of experience it has also been found necessary to add a Risk Committee, to provide greater focus on the increasingly important area of risk management.
3. However, in considering the future it has become clear that the Barbican Centre faces new and increasingly difficult challenges in a variety of areas. These include:
 - *Financial* – in light of the progressive reduction in City funding e.g. through the Service Based Review process.

- *Commercial* – as, to raise revenue, the Centre is increasingly moving into new marketplaces e.g. in touring exhibitions overseas and in retail.
- *Unreached Audiences* – because, in order to fulfil its vision of Arts Without Boundaries and to obtain more funding from the public and private sectors, the Centre needs to engage more effectively with audiences not currently reached.
- *Digital* – as the Arts audience is rapidly moving online for accessing programming information, for buying tickets, for accessing and creating content, and for interacting via social media.

Proposal

4. The Board has reviewed its membership in the light of the foregoing and concluded that it would be greatly assisted in its task of providing strategic leadership and challenge to Barbican Centre management if it were able to:
 - i) appoint up to two additional external members (quorums would be adjusted to ensure City control); and
 - ii) indicate any particular skills/background of which the Board was in need when advertising vacancies to the Court – whilst recognising the absolute discretion which the Court has to appoint whoever it wishes to the Board.
5. In order to ensure that Common Councilmen retain the controlling interest in decision-making, the proposal is to amend the quorum of the Board to “any five Members, provided Common Councilmen are in the majority.” This would continue to ensure that external Members never hold the majority on any voting matter. The proposed amendments to the terms of reference are highlighted in red text at Annex A.
6. It is also asked that endorsement be given to the use of a role specification when advertising the Board’s vacancies to the Court in future. This would be updated on a regular basis to reflect the skills that the Board identifies as lacking amongst its current Membership, either through discussions or through the Board’s regular skills audits.

Implications

7. If the proposals are approved, the process of identifying any prospective candidates in respect of external vacancies would be undertaken in the normal manner by the Barbican Centre Board’s Nominations Committee, with all proposals then subject to the final consideration of the Board.

Conclusion

8. These proposals are intended to enhance the effectiveness of the Barbican Centre Board by allowing for additional expertise and strategic leadership at what is a time of significant change, both for the arts world and the Centre itself.

Appendices

- Annex A – Draft revised Terms of Reference

Gregory Moore

Senior Committee & Member Services Officer

Town Clerk’s Department

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BARBICAN CENTRE BOARD**1. Constitution**

A Non-Ward Committee consisting of,

- eight Members elected by the Court of Common Council for three year terms, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment.
- Five **Up to seven** non-Common Council representatives appointed by the Committee, of which at least two should be drawn from the arts world
- a representative of the Policy & Resources Committee
- a representative of the Finance Committee
- the Chairman of the Board of Governors of the Guildhall School of Music & Drama (ex-officio)
- the Chairman of the Barbican Centre Trust (ex-officio)
- the Chairman of the Culture, Heritage & Libraries Committee (ex-officio)

The Chairman of the Board shall be elected from the City Corporation Members.

There is a maximum continuous service limit of three terms of three years.

2. Quorum

The quorum consists of any five Members, **provided Common Councilmen are in the majority.**

3. Membership 2015/16

- | | | |
|----|-----|--|
| 10 | (3) | Jeremy Paul Mayhew |
| 5 | (3) | John Tomlinson, Deputy |
| 5 | (2) | Tom Hoffman |
| 2 | (2) | Judith Lindsay Pleasance |
| 5 | (2) | Dr Giles Robert Evelyn Shilson, Deputy |
| 8 | (1) | Catherine McGuinness, Deputy |
| 1 | (1) | Wendy Mead, O.B.E. |
| 1 | (1) | Tom Sleigh |

Together with:-

Roly Keating)	
Sir Brian McMaster)	
Guy Nicholson)	Up to five seven non-Common
Keith Salway)	Council Members appointed by the
Trevor Phillips)	Committee

And together with the ex-officio Members referred to in paragraph 1 above .

4. Terms of Reference

To be responsible for:-

- (a) the strategic direction, management, operation and maintenance of the Barbican Centre, having determined the general principles and financial targets within which the Centre will operate;
- (b) the appointment of the Managing Director of the Barbican Centre;
- (c) the Centre's contribution to the City of London Corporation's key policy priority, 'Increasing the impact of the City's cultural and heritage offer on the life of London and the nation', viz: -
 - i) the provision of world-class arts and learning by the Centre for the education, enlightenment and entertainment of all who visit it; and
 - ii) the provision of access to arts and learning beyond the Centre;
- (d) the creation of enterprise and income-generating support for the Centre.

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Committee(s) Policy and Resources Committee	Dated: 19 November 2015
Subject: Policy Committee Contingency Proposal – City & Livery Awards	Public
Report of: Town Clerk	For Decision

Summary

The City & Livery Awards are an initiative designed to provide work experience and business skills for Year 12 pupils in a Square Mile setting. The awards were established by the Livery in 2012 and are now at a stage in their development where seed funding is required for the concept to expand further. Given the concept is in line with the wider employability work of the City of London Corporation, it is proposed that Policy Committee Contingency funding is used towards a planned City & Livery Awards finale at Mansion House in January 2016, the publicity of which will be used to demonstrate the worth of the awards as a concept, and promote the initiative to the wider Livery, schools, and City businesses with a view to expanding the awards to more schools and City businesses in the coming years.

Recommendation(s)

- The Committee provide £6,000 from the Policy Committee 2015/16 Contingency budget, as seed funding to facilitate the City & Livery Awards Finale on 28 January 2016.

Main Report

Background

1. The City & Livery Awards was established by the Worshipful Company of Grocers in 2013. The concept involves teams of Year 12 academy pupils drafting a business proposal, overseen by young Liverymen from the financial services and advertising industries, who act as mentors. During the course of the project, the pupils visit the offices of their mentors to learn more about office life and business skills such as budgeting and presenting business cases.
2. Each team of pupils delivers their proposal at an evening dinner event to an invited audience that includes judges with relevant backgrounds in business. Once the pupils have delivered their presentations, they then undergo a short question and answer session from the judges and the audience designed to test the reasoning behind, financial credibility of, and likely attraction as a commercial product of their proposals. Each presentation is scored by both the judges and the audience, with the casting vote held by the judging panel.
3. The concept has been adopted by other Livery Companies. This year competitions have been held by the Grocers, Mercers and Haberdashers.

Proposal

4. It is proposed that the winners from each of these three competitions take part in a City & Livery Finale at Mansion House on 28 January 2016. The cost of the event is £12,000.
5. Your committee is asked to consider providing £6,000 from the Policy Committee Contingency to enable the event to take place. The balance of the cost will be met from ticket sales allocated to the three Livery companies who will have already incurred costs of up to £15,000 each to hold the preliminary events in their own halls.

Aims and Outcomes

6. The aim of the City & Livery Awards is to demonstrate how the Square Mile can combine its component parts – young professionals, the Livery, the financial and professional services, the City of London Corporation - to encourage the ambition, aspiration and soft skills of academy pupils so that they may experience of careers in industries they might not otherwise consider.
7. There is potential for the concept to grow further in the next few years, to involve other Livery companies, academies and City businesses. The Finale event in January 2016 would be key to facilitating this growth, involving as it would the high profile of the Lord Mayor and participating City businesses. As the concept grows, opportunities for business sponsorship will ensure the concept becomes self-funding and sustainable, as well as reaching an increasing number of academy pupils. 11 schools from the state sector have taken part in the awards initiative in the past year, and there is the potential for this to increase to 30 schools and academies within the next three years.
8. Given the funding request for this initiative is for seed funding only and does not represent a distinct ongoing policy initiative, and moreover is an unforeseen proposed item of expenditure, it is recommended it is considered as an item for the Policy Committee Contingency. The Policy Committee Contingency balance for 2015/16 is £129,700.

Conclusion

9. The City & Livery is an established concept that has provided Year 12 academy pupils with the opportunity to learn new skills and experience office settings with City businesses. There is the potential for the concept to grow further in the wake of a City & Livery Finale event being held at Mansion House in the new year. Members are therefore asked to consider providing £6,000 in seed funding to enable the event to take place.

Alistair MacLellan

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Committee: Policy and Resources	Date: 19 November 2015
Subject: Barriers to Standing as a Common Councilman	Public
Report of: Town Clerk	For Decision

Summary

At its meeting on 17 July 2015, the Policy and Resources Committee considered a discussion paper on whether there were any barriers which might deter people from standing for election to Common Council. A number of actions were agreed which, amongst other things, included the redevelopment of the *Becoming a Councillor* website page and undertaking research into what London boroughs do to ascertain the demographics of their Council.

This report updates the Committee on the progress of the agreed actions and seeks Members' views on whether any further work needs to be taken in this regard.

Recommendation(s)

Members are asked to note the actions taken so far and consider whether any further work needs to be done.

Main Report

Background

1. At its 17 July 2015 meeting, the Policy and Resources Committee considered a discussion paper on whether there were any barriers which might deter people from standing for election to Common Council. The report highlighted a number of possible barriers such as the qualifications for standing for election, time commitment, the timing of meetings and employer buy-in to employee support.
2. The Committee agreed the following:-
 - That Officers examine what action London boroughs undertook to ascertain the demographics of their Council Members. This followed discussion on the demographics of the Court of Common Council and the merits of undertaking a survey;
 - Additional information being included on the City Corporation's website about becoming a Common Councilman; and

- Consideration being given to meetings taking place in part during lunch rather than either side of it to better accommodate working members.
3. An update on the outcome of these actions is set out below.

City Corporation's Website

4. The Committee was keen to ensure that more information about becoming a Common Councilman was made available on the City Corporation's website. A new page has since been developed in consultation with Members of your Resource Allocation Sub-Committee and is now available on the website. As requested it is informal in style, refers to some of the more unique activities undertaken by Members and it includes the name of a contact officer. The page is available via the following link and also attached as an appendix:-

<http://www.cityoflondon.gov.uk/about-the-city/elections-and-wards/Pages/becoming-a-councillor.aspx>

Demographics of the Council of London Boroughs

5. In order to establish what, if any, action has been taken on the issue of whether London local authorities survey the demographics of their council membership the Local Government Association (LGA) and three London boroughs were approached for information.
6. The LGA was unable to provide any evidence of demographic surveys being undertaken. It directed officers to the Census of Local Authority Councillors from 2013 (the most recent one carried out) instead. The 2013 Census provided a comprehensive overview of local government representation in general and how it has changed overtime. It is split into three sections:
- A - Work as a councillor
 - B - Issues and views of councillors
 - C - Personal background of councillors
7. In terms of determining the demographics of council Members, Section C provided the most relevant information as follows:-

Section C – personal background of councillors

- Councillors' gender profile, ethnic origin, disability status and caring responsibilities have changed very little between 2001 and 2013. In 2013, 67.3 per cent of councillors were male (70.7 per cent in 2001) 96 per cent were of white ethnic origin (97.3 per cent), 13.2 per cent had a long-term health problem or disability and 27.9 per cent had one or more caring responsibilities.
- Councillors had an average age of 60.2 in 2013, similar to 59.7 recorded in 2010, and up a little from 57.8 in 2004. Around one in eight (12.0 per cent)

were aged under-45, a proportion which has changed little since 2004. The proportion aged 70 or over had increased from 13.8 per cent to 22.2 per cent over this period.

- The proportions of retired councillors have increased slightly year-on-year from 36.8 per cent in 2001 to 46.6 per cent in 2013. At the same time, the proportion of councillors in full-time employment has decreased steadily from 27.2 per cent in 2001 to 19.2 per cent this year, whereas there has been very little variation in the proportions of councillors who are self-employed or work part-time between 2001 and 2013.
- Two-thirds of councillors (66.6 per cent) held other voluntary or unpaid positions such as school governorships (37.2 per cent).
- The proportion of councillors whose highest qualification was degree level or equivalent rose from 50.2 per cent in 2004 to 58.8 per cent in 2013. Conversely, the proportion of councillors with no qualifications has steadily fallen since 2004 (from 14.0 per cent to 5.2 per cent).

8. Three London boroughs (Lewisham, Lambeth and Ealing) were also approached about the demographics of their Council Members and again there was no evidence of demographic surveys being undertaken.

Lewisham: confirmed that it did not hold any records on the diversity of its Councillors and knew of no legal obligation to keep or ask for such information. Councillors are elected on a party political basis and any attempts to influence selection on an age/gender/ethnic basis could only be undertaken by political parties.

Lambeth: stated that it did not examine the diversity of its councillors regularly. It had reached out in the past to communities that were harder to reach through mainstream communications.

Ealing: stated that it had quite a diverse spread amongst its Councillors. Whilst it made a reasonable effort to encourage people to become Councillors, only members of political parties were selected. It was up to the individual parties and their policies to determine who stood for election.

The intervention of party politics is a major factor in determining the diversity of London borough councillors. It is the job of the political parties to decide who stands for election to Council. As the City Corporation is largely non-party political, it cannot rely on the decisions of political parties and therefore any attempts to address the issue of diversity can be undertaken only by other techniques.

8. **Timing of Committee meetings**

The timing of meetings has been considered previously on a number of occasions and significant changes to timings have been rejected. The

Committee nevertheless felt that consideration should be given to altering the start time of meetings slightly so that they take place in part during lunch rather than either side of it to better accommodate working Members. To ascertain whether there was any appetite for such a change the matter will be raised at the informal meeting of the Court on 12 November 2015 and the outcome of this reported verbally at the Committee meeting.

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Becoming a councillor

Becoming a councillor in the City (known as a Common Councilman) is both a rewarding and privileged form of public service. It enables people to play a valuable part in the running of the Square Mile, contribute to civic life generally and make a difference to the quality of people's lives. Unlike councillors elsewhere, the position in the City is a purely voluntary role and it is not remunerated, although there is some help available to cover loss of earnings.

Here's an explanation of the work involved in being a member of the City's of London Court of Common Council and basic information to those interested in standing for election.

The City is divided into [25 Wards](#). Each has one Alderman and between two and ten councillors, depending on the size of the electorate. In total, there are 25 Aldermen and 100 Councillors.

Aldermen are elected for six years from their date of election, so there is no single date on which they are elected. There is, however, a local election for all 100 councillors every four years and occasional by-elections. The next local election is on **23 March 2017**.

The work of a councillor

The work of the City Corporation is overseen by the [Court of Common Council](#) and certain key decisions are taken by that body. It meets nine times a year, the meetings beginning at 1pm preceded by an informal buffet lunch. There are two additional informal meetings of the Court each year, in February and November.

The majority of the City Corporation's work is, however, carried out through [various committees](#) which are established by the Court. The committees generally meet either late morning (typically 11.30) or at 1.45pm. A modest lunch is often provided after or before meetings – which gives a good opportunity for informal discussion.

Each councillor has an opportunity to serve on two or three Committees made up of representatives from each of the various 25 wards. These are known as Ward Committees and they have broad responsibilities, including oversight of the City Corporation's finances, planning and transportation, community and children's services, port health and environmental services and culture, heritage and libraries responsibilities. The members of each ward agree among themselves who will serve on these Committees but there are also opportunities to be elected to them.

There are also a number of committees that are elected by the Court; members need to put their names forward for election to these committees and most members seek to serve on one or more. The work of these committees is wide-ranging and includes our [police authority](#) work, policy and resources, the running of the Barbican Centre, the City's open spaces and schools and much more.

Councillors are also invited to events during the day or in the evening, such as visits to open spaces or other operational sites. Attendance at these events is voluntary, but to play a full part in the work of the Court members should expect to have an involvement that goes beyond simply attending meetings.

Councillors need to prepare for committee meetings and new members can also take advantage of a comprehensive induction programme to help them be effective as soon as possible.

At a minimum, councillors can expect to spend the equivalent of half a day on City business spread over a working week; those holding major committee chairmanships or who serve on a number of committees will find the time commitment to be more than that; for some positions considerably so.

The election process

Becoming an elected Common Councilman or councillor in the City is similar in most respects to the process for election to a local authority. In both cases **candidates must be 18 years of age and a British citizen or a citizen of a Commonwealth or European Union Country.**

As elsewhere, candidates must then also meet one of a number of other qualifications. As a result of differences in legislation, the qualifications in the City are slightly different from those at local authorities. In principle, and provided those qualifications can be met, it is possible for anyone to stand for election.

In addition to the age and citizenship qualifications referred to above, to be eligible to be a candidate in the City a person must:

- be on the register of voters for City ward elections – not necessarily for the Ward in which the person intends to stand. To be included in the register a person must live in the City or occupy premises, including business premises, as an owner or a tenant. If a person works in or for a City-based organisation, they can also be on the register provided they are appointed to vote by their company or employer.

Or

- own freehold or leasehold estate in the City. In practice, this can be as simple as having a nominal interest in a small space. For example, this could be just a very small part of an office. (It should be noted that while this would make people eligible to become a candidate for election it would not make people eligible to vote in City elections as that requires actual occupancy of the premises concerned.) It is not, therefore, necessary to be on the electoral register in order to stand for election which effectively puts the City on a par with the requirements elsewhere;

Or

- have for the whole of the previous 12 months resided in the City of London.

Candidates for election must also be a [Freeman of the City](#). Many people interested in standing will already be Freemen but, for those who are not, the City will arrange for the freedom to be given immediately and at no cost.

The City arranges one or more open sessions for prospective candidates before each local election. The next session will be held in the Autumn of 2016.

The requirements for becoming an Alderman are different from those of a Common Councilman.

Common Councilmen

- [Qualifying criteria \(27KB\)](#)
- [Job description \(200KB\)](#)

Aldermen

- [Qualifying criteria \(28KB\)](#)
- [Job description \(197KB\)](#)

More information

If you want to know more contact the [Electoral Services Office](#)

The practice of being elected

Most councillors around the UK are representatives of political parties and stand on a party ticket, with the party handling many of the arrangements and giving the candidates support with their campaigns. There is nothing stopping political parties putting up candidates in the City but they rarely do and most members, in their role as a councillor in the City, are independent of party politics.

Candidates in the City standing as independents are unlikely to have the level of support available to candidates for election standing elsewhere, including identifying where to stand, writing a manifesto and canvassing. Aspiring candidates in the City often already have contacts and draw on those to help with their elections. A useful first step is to make your interest in standing known to existing members as vacancies can arise unexpectedly, for example where a member suddenly decides to retire. Officers are also a good point of contact to find more information and Simon Murrells, Assistant Town Clerk, can help in this respect. He can put you in touch with members who can provide further guidance about the work of councillors and how to be elected.

Other options worth considering are becoming involved in a [ward club](#) (every ward has one, comprising people interested in the City and the ward), or in the work of a local residents' associations, such as [Barbican Association](#), [Golden Lane Estate](#) and [Middlesex Street Estate Residents' Association](#).

Attending meetings of the [Court of Common Council](#) or any of the [Committees](#) open to the public and reading the various reports about the business before them is another way of finding out more.

Although the City Corporation's work goes beyond that of a straight forward local authority, [the Local Government Association](#) has a very good section on its website on [how to become a councillor](#).

More information

To discuss this further contact Simon Murrells, 0800 587 5537
or simon.murrells@cityoflondon.gov.uk

Committee(s) Policy and Resources Committee – For information	Dated: 19 November 2015
Subject: Grant Giving: Update on cross-cutting Service Based Review	Public
Report of: Deputy Town Clerk	For Information

Summary

A cross-cutting review of the grant giving activities of the City Corporation was commissioned as part of the Service Based Review programme. The objectives were to analyse the grants programmes which are offered by the City Corporation and suggest how to improve value for money and increase impact.

The revised overall approach to grant giving was endorsed by the Policy and Resources Committee in May 2015 and the final report for the review has been received by all of the service Committees whose role and remit are impacted by the review. The only detailed recommendation rejected was for the Signor Pasquale Favale's Marriage Portion Charity to be included in the list of smaller City Corporation controlled charities sharing similar purposes to be merged.

The implementation of the agreed recommendations is being overseen by the Deputy Town Clerk and the Chief Grants Officer. A full implementation plan is currently being developed, with a target commencement date of 1 April 2016. The plan will be resourced by a combination of in-house and external resources.

In response to comments from Members, consideration of benefits in kind will be incorporated into the implementation plan. An initial analysis suggests that a number of the key reputational and value for money risks and issues that were identified in relation to the payment of grants also apply to benefits in kind, and this process could therefore also benefit from the application of a similarly consistent, coherent and co-ordinated approach.

Recommendation

Members are asked to note this report.

Main Report

Background

1. A cross-cutting review of the grant giving activities of the City Corporation was commissioned as part of the Service Based Review programme. The objectives were to analyse the grants programmes which are offered by the City Corporation and suggest how to improve value for money and increase impact.

2. The review concluded that there is no consistent approach across the City Corporation to governing or managing disbursements, potentially exposing the City Corporation to financial, organisational and reputational risk. The final review report identified seven core principles, which would form the basis for a more consistent, coherent and co-ordinated approach to grant giving across the City Corporation. These are listed in Appendix 1.
3. The benefits from adopting a more consistent, coherent and co-ordinated approach will include:
 - Improved corporate grasp and transparency of the City Corporation's range of grant giving activities;
 - Grants from City's Cash and City Fund better strategically aligned with the City Corporation's corporate objectives and policy priorities;
 - Best practice identified and spread in terms of the prioritisation, assessment and governance of grants;
 - Consolidation of expertise within the City Corporation to administer and manage grants, especially where these involve handling charitable grants;
 - Reduction in operating costs resulting from the rationalisation of administrative services managing grants.
4. The seven core principles were supported by a set of more detailed systemic and procedural changes and recommendations. The majority of those are operational changes which will be implemented as part of the revised overall approach to grant giving, which was endorsed by the Policy and Resources Committee in May 2015. Following this endorsement, the report has been considered by other Committees whose roles and remits are impacted. This report summarises the outcomes of that process. It also updates Members on the process for implementing the agreed recommendations.

Comments from Service Committees

5. The review report was considered by thirteen Service Committees and Boards, all of which supported the aims of the review and the overall approach. A number of individual issues were raised during the Committee reporting process, as follows:

Open Spaces

6. To implement the proposal for more transparent governance and a more structured approach to the ad hoc grants awarded by the Open Spaces Committee, a Member Working Party has been formed, including representatives from: the Open Spaces and City Gardens; Epping Forest and City Commons; Hampstead Heath, Highgate Wood and Queens Park; and West Ham Park Committees, and the Finance Grants Sub Committee. The second meeting of this Working Party is scheduled for 25 November, following which a report will be made to the Open Spaces and City Gardens Committee.

Port Health and Environmental Services

7. One of the detailed recommendations noted in the Policy and Resources report in May was for smaller City Corporation controlled charities sharing similar purposes (e.g. poverty relief) to be merged. One of the named charities is the Signor Pasquale Favale's Marriage Portion Charity. Members of the Port Health and Environmental Services Committee, which acts as a trustee for the charity, considered the historical importance of this bequest and the positive publicity it brings to the City Corporation, and resolved that this bequest would not be combined with any other smaller charities to create a single larger fund, and should therefore continue to operate in its current format.

Education Board

8. The Education Board discussed City Corporation funding for King Edward's School Witley and Christ's Hospital, noting that funding was drawn from the Finance Grants Sub Committee under City's Cash. Members queried what would happen to City Corporation funding for bursaries at these schools once the recommendations of the grants review were implemented. Members resolved that the Policy and Resources Committee be asked to clarify where this funding would be provided from before funds were fully allocated to any other proposed future grants programmes. Members may recall that one of the recommendations of the review is for the Resource Allocation Sub Committee to set the annual quantum for each grants programme, and this issue will be covered as part of that process.

City Bridge Trust

9. The City Bridge Trust Committee noted the potential implications for the work of the City Bridge Trust officers, and resolved that:

"the administrative management of the City Corporation's various programmes be consolidated under the Chief Grants Officer to improve consistency of approach, drive economies of scale, and promote best practice, conditional upon:-

- *continuing reassurance that officer support for City Bridge Trust grant-giving would not be diminished; and*
- *any resources used for grant-making from outside Bridge House Estates being funded from outside of Bridge House Estates, including officer time."*

10. In order to ensure that the conditions specified by the City Bridge Trust Committee are met, the Chief Grants Officer is involved in the development and oversight of the work programme to implement the review's recommendations.

Benefits in Kind

11. A number of Members have raised the issue of benefits in kind in relation to the grants review. These were specifically excluded from the initial scope of the review, but will be incorporated into the implementation phase. Information is currently collected on an annual basis from departments and reported to the Finance Grants Sub Committee, with the next report being due on 17 November. An initial analysis suggests that the bulk of benefits-in-kind is either given as free staff time or foregone/peppercorn rent on City Corporation premises on a full-time

or occasional basis. A number of the key reputational and value for money risks and issues that were identified in relation to the payment of grants also apply to benefits in kind, and this process could therefore also benefit from the application of a similarly consistent, coherent and co-ordinated approach.

Implementation of agreed recommendations

12. The implementation of the agreed recommendations is being overseen by the Deputy Town Clerk and the Chief Grants Officer. A full implementation plan is currently being finalised, with a target commencement date of 1 April 2016 for the new arrangements. The plan will be resourced by a combination of in-house resources (e.g. finance and legal) and an external Project Manager, who is being recruited to manage and coordinate the activities required to deliver the implementation plan.
13. Progress has been made on a number of the recommendations, including: formalising the de facto Open Spaces grants programme, reviewing Committee terms of reference, and merging the smaller charities. As the latter recommendation will be reliant on approval from the Charity Commission, it is unlikely to be achieved by 1 April. However there are no dependencies between this task and the other activities within the implementation plan.

Conclusions

14. The final report for the Grants Review has been received by all of the service Committees whose role and remit are impacted by the review. A full implementation plan is being developed with the Chief Grants Officer, who will oversee its completion with the Deputy Town Clerk. A complementary review of benefits in kind will be incorporated into the implementation plan. The target date for implementation of the key recommendations is 1 April 2016.

Appendices

- Appendix 1 – Core Principles: 7 Steps to Success

Background Papers

Report to Policy and Resources Committee (28 May 2015) and other relevant Committees (8 June 2015 – 27 July 2015): Grant Giving: Report of cross-cutting Service Based Review

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SBR GRANTS 2015: FINAL REPORT

Core Principles: 7 Steps to Success

<p>1. Set out a clear corporate offer: City Corporation's grants programmes should be clearly differentiated and complementary, easy to communicate, easy to understand and easy to engage with.</p>
<p>2. Allocate resources strategically: Resource Allocation Sub Committee should set the annual quantum for all City's Cash and City Fund grants programmes prior to the start of each financial year according to their relative priority, taking advice from relevant grant-giving committees and Finance Grants Sub Committee.</p>
<p>3. Streamline governance: Where a grants programme relates specifically to the remit a particular committee, that committee should have responsibility for the policy and operation of the grants programme in order to ensure alignment between relevant policies and investments. Other committees should avoid allocating funds to initiatives which cut across the remit of those grant giving committees. Finance Grants Sub Committee should perform a more strategic performance management role for all City Corporation grants programmes and move away from a direct grant-giving function.</p>
<p>4. Establish a common identity and branding for City Corporation grants: All grants programmes which are controlled by City Corporation should share a common corporate 'identity', with a common branding which identifies them as belonging to the City Corporation family of grants – whether public, private or charitably funded.</p>
<p>5. Provide a consistent 'City of London' customer experience: All grants programmes should comply with the spirit of the Government's Transparency Code, even where not legally required to do so, and charitable trusts should comply with the Charity Commission's best practice guidelines. The handling of applications and the monitoring of spend should be consistent for all grants programmes and proportionate to the size of the award.</p>
<p>6. Review all City Corporation grants programmes in a consistent and proportionate way: All on the basis of a twice yearly report to Finance Grants Sub Committee, Resource Allocation Sub Committee and appropriate service committees and boards of trustees.</p>
<p>7. Manage City Corporation grants more efficiently and more effectively: Administrative and professional expertise should be consolidated wherever possible to provide economies of scale and enable the sharing of best practice. Staff costs (such as legal, finance and audit) should be recharged to relevant programmes to avoid the City Corporation having to subsidise operations.</p>

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Committee: Policy and Resources	Date: 19 November 2015
Subject: Policy Initiatives Fund/Committee Contingency	Public
Report of: Chamberlain	For Information

Summary

1. The purpose of the Policy Initiatives Fund (PIF) is to allow the Committee to respond swiftly and effectively with funding for projects and initiatives identified during the year which support the City Corporation's overall aims and objectives.
2. The Committee contingency is used to fund unforeseen items of expenditure when no specific provision exists within Committee budgets such as hosting one-off events.
3. In identifying which items would sit within the PIF the following principles were applied:
 - Items that relate to a specific initiative i.e. research;
 - Sponsorship/funding for bodies which have initiatives that support the City's overall objectives; and
 - Membership of high profile national think tanks
4. The attached schedules list the projects and activities which have received funding for 2015/16. Whilst the schedule shows expenditure to be incurred in this financial year, some projects have been given multi-year financial support (please see the "Notes" column). It should be noted that the items referred to have been the subject of previous reports approved by this Committee.
5. The balances that are currently available in the PIF and the Committee contingency for 2015/16 are £167,300 and £123,700 respectively.

Recommendations

6. It is recommended that the contents of the schedules are noted.

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POLICY AND RESOURCES COMMITTEE - POLICY INITIATIVES FUND 2015/16

<u>ALLOCATIONS FROM PIF</u>					<u>STATUS OF BALANCE</u>	
<u>COMMITTEE</u>	<u>DESCRIPTION</u>	<u>RESP OFFICER</u>	<u>ALLOCATION</u>	<u>ACTUAL PAID</u>	<u>BALANCE</u>	<u>NOTES</u>
<u>DATE</u>			<u>£</u>	<u>TO 05/11/15</u>	<u>TO BE SPENT</u>	
				<u>£</u>	<u>£</u>	
	Events					
21/11/13	London Councils' London Summit - the City is to host the annual conference for 3 years	DPR	15,400	13,507	1,893	3 year funding: £16,100 final payment in 2016/17
19/02/15	The International Organisation of Securities Commissions (IOSCO): CoL to host the opening Reception at the Guildhall	DED	12,000	3,600	8,400	
26/03/15	London Councils' 50th Anniversary of the London Boroughs - The City is to host this event on 19th May 2015	DPR	18,000	14,443	3,557	
26/03/15	Wireless Broadband Alliance (WBA) Global Conference - City of London's sponsorship of this event to be held on 18-21 May 2015. The WBA is a not for profit International membership association representing leading global operators and technology partners	DED	20,000	19,993	7	
30/04/15	AIMA 25th Anniversary Dinner and 2015 Annual Conference - The City of London Corporation is to host these events on 23 September 2015	DPR	15,000	15,025	(25)	
28/05/15	Proposed Project on the Impact of Immigration on the UK: City of London to sponsor a project to improve public understanding on evidence on the economic impacts of immigration	DED / DPR	30,000	30,000	0	
23/06/15	Institute for Government - Programme on "Government and Regulation": City of London to sponsor a series of public seminars and private roundtables to be held in partnership with the Institute	DPR	25,000	0	25,000	
24/09/15	City of London Corporation Aviation Policy: CoL providing financial support to the "Let Britain Fly campaign" to make the case for expansion of airport capacity in London and the South East	TC	10,000	0	10,000	
24/09/15	Renewal of City of London Corporation Think Tank Subscriptions 2015-16: renewal of membership for 8 Think Tanks: - Centre for the Study of Financial Innovation (CSFI) £5,000 - Chatham House £12,500 - European Policy Forum (EPF) £7,500 - Foreign Policy Centre (FPC) £10,000 - Institute for Public Policy Research (IPPR) £12,500 - Local Government Information Unit (LGIU) £10,000 - New Local Government Network (NLGN) £12,000 - Reform £7,500	DPR	77,000	34,500	42,500	

<u>ALLOCATIONS FROM PIF</u>						<u>STATUS OF BALANCE</u>	
<u>COMMITTEE</u>	<u>DESCRIPTION</u>	<u>RESP OFFICER</u>	<u>ALLOCATION</u>	<u>ACTUAL PAID</u>	<u>BALANCE</u>	<u>NOTES</u>	
<u>DATE</u>			£	TO 05/11/15 £	TO BE SPENT £		
24/09/15	Centre for European Reform: Sponsorship of Annual Ditchley Park Conference - City of London to support the major CER conference "Has the euro been a failure" taking place on 6-7 November 2015	DPR	20,000	0	20,000		
	Promoting the City						
02/05/13	TheCityUK: CoL's additional funding	DED	100,000	75,000	25,000	3 year funding: £75,000 final payment in 2016/17	
25/07/13	City of London Singapore strategy: City of London to commission a scoping paper to investigate the opportunities for developing a substantial regulatory dialogue with Singapore	DED	10,200	0	10,200	Originally allocated from 2014/15; deferred to 2015/16	
20/02/14	Sponsor the "New FinTech UK" Initiative - Creation of a new body to promote and support the 'FinTech' (financial technology) sector	DED	250,000	125,000	125,000	3 year funding: £250,000 final payment in 2016/17	
26/03/15	City of London Advertising - continuation of placing advertisements in CityAM to promote services provided by COL	DPR	45,000	23,750	21,250	2 year funding: £45,000 final payment in 2016/17	
24/09/15	Additional Events and Topical Issues Programme: continuation of the extended contact programmes to ensure that the City of London Corporation remains fully engaged with key audiences and strategic issues, both in the UK and abroad	DED / DPR	55,000	0	55,000		
	Communities						
22/03/13	Continued sponsorship of Teach First through support of its Higher Education Access Programme for Schools (HEAP)	DED	18,000	16,192	1,808	3 year funding: £18,000 final payment in 2015/16	
10/10/13	Sponsorship of London Works - a social enterprise temporary recruitment agency: CoL's contribution to London Works, an agency set up by the East London Business Alliance, with the aim to place over 3,000 young people into temporary/contract roles with the City and Canary Wharf in its first 5 years	DED	25,000	21,500	3,500	The Director of Economic Development has reviewed the phasing, £25,000 has been deferred from 2014/15	
20/02/14	Access Europe - City Corporation to become one of four core supporters of a European Funding hub to improve access to EU funding for London's public and voluntary organisations	DED	50,000	25,000	25,000	3 year funding: £50,000 final payment in 2015/16	
20/02/14	TeenTech City 2014 - 2017 - support for annual events aiming to change perceptions of STEM careers in the UK	DED	10,000	10,000	0	3 year funding: £10,000 final payment in 2016/17	
20/03/14	STEM and Policy Education Programme - funding of the Hampstead Heath Ponds Project	DOS	59,900	21,993	37,907	The Director of Open Spaces has reviewed the phasing as follows: £37,500 in 2016/17 & £23,850 in 2017/18 and £3,000 has been deferred from 2014/15 to 2015/16	

<u>ALLOCATIONS FROM PIF</u>						<u>STATUS OF BALANCE</u>	
<u>COMMITTEE</u>	<u>DESCRIPTION</u>	<u>RESP OFFICER</u>	<u>ALLOCATION</u>	<u>ACTUAL PAID</u>	<u>BALANCE</u>	<u>NOTES</u>	
<u>DATE</u>			£	TO 05/11/15 £	TO BE SPENT £		
11/12/14	Sponsorship of Tech London Advocates (TLA): further sponsorship to support the delivery of 2 major bi-annual summit events and the development and promotion of TLA's series of themed, advocate-led workstreams	DED	50,000	37,500	12,500	4 year funding: £50,000 in 2015/16 & 2016/17 & £37,500 in 2017/18	
22/01/15	Support for Partnership for Young London's "Youth Employment Seminars": City of London to sponsor a series of 3 seminars around youth employment in March 2015, June 2015 & July/August 2015	DED / DCCS	10,000	0	10,000	2 year funding: £10,000 final payment in 2015/16	
22/01/15	Angels in the City: CoL's sponsorship to London Business Angels for continued support to deliver the Angels in the City Initiative	DED	25,000	11,022	13,978		
26/03/15	New Entrepreneurs Foundation (NEF): further sponsorship of NEF, a not-for-profit organisation focussing on equipping young entrepreneurs to run scalable businesses	DED	20,000	20,000	0	3 year funding: £20,000 in 2016/17 & 2017/18	
28/05/15	Support for a Study to Strengthen the City's Role in working with London's Communities: City of London to undertake a study on the challenges facing unemployed young Londoners	DED	30,000	5,850	24,150		
	Research						
20/03/14	Sponsorship of Demos Research Project - Young Muslim Employment - A multi-purpose cross-party think tank, project to examine employment among young Muslims	DPR	7,500	7,500	0	£15,000 originally allocated from 2014/15, £7,500 deferred to 2015/16	
03/07/14	Whitehall & Industry Group: Renewal of City Corporation Membership - WIG is an independent, not-for-profit organisation with a charitable purpose to build understanding and co-operation between government and business	DPR	5,000	4,300	700	2 year funding - £5,000 final payment in 2015/16	
28/05/15	Sponsorship of New Local Government Network (NLGN) research project: Social Capital - How Public Investment Can Drive Public Value: City of London's sponsor to host and shape events relating to NLGN's project including the launch	DPR	15,000	0	15,000		
28/05/15	Sponsorship of Centre for London Commission on Housing for Londoners on Low-to-Middle Incomes: City of London's sponsor to host and shape events relating to the Commission's project including the launch	DPR	20,000	20,000	0		
16/07/15	Sponsorship of the King's Commission on London: City of London Corporation to be one of 4-6 core outside sponsors of a two-year research project on the future challenges and issues facing London.	TC	50,000	50,000	0	2 year funding - £50k in 2016/17	
19/10/15	Bright Blue & Localis 'Future of London' Research: City of London Corporation's sponsorship of a project to compile a collection of short essays on the 'Future of London'	DPR	20,000	0	20,000		

ALLOCATIONS FROM PIF					STATUS OF BALANCE	
<u>COMMITTEE</u> <u>DATE</u>	<u>DESCRIPTION</u>	<u>RESP</u> <u>OFFICER</u>	<u>ALLOCATION</u> £	<u>ACTUAL</u> <u>PAID</u> TO 05/11/15 £	<u>BALANCE</u> <u>TO BE SPENT</u> £	<u>NOTES</u>
19/09/13	Attracting and Retaining International Organisations International Valuation Standards Council (IVSC) - City of London to support the accommodation costs of the IVSC	CS	50,000	12,500	37,500	5 year funding - £50k per year until 2018/19
03/07/14	International Forum of Sovereign Wealth Funds (IFSFWF) - City of London to support the IFSWF Secretariat locating in the City	DED	120,700	90,240	30,460	4 year funding - £124,500 in 2016/17 & £31,300 in 2017/18
24/09/15	New Area of Work Housing & Finance Institute (HFi) - CoL becoming a founding member of HFi, a hub designed to increase both the speed and number of new homes built across all tenures in the UK by working with local authorities and the private sector	TC	40,000	0	40,000	3 year funding - £40k per year until 2017/18
			1,328,700	708,414	620,286	
	BALANCE REMAINING		167,300			
	TOTAL APPROVED BUDGET		1,496,000			
	ANALYSIS OF TOTAL APPROVED BUDGET					
	ORIGINAL PROVISION		750,000			
	APPROVED BROUGHT FORWARD FROM 2014/15		193,000			
	TRANSFERRED FROM CONTINGENCY		253,000			
	APPROVED ADDITIONAL RESOURCES		300,000			
	TOTAL APPROVED BUDGET		1,496,000			

NOTES:

(i) The Committee date records the actual approval meeting; in some instances approval is given for multi-year support for a project but the financial details in this table only show the expenditure due in the current year (2015/16). It should be noted that actual payments sometimes are made towards the end of a financial year.

KEY TO RESPONSIBLE OFFICER:-

MBC	Managing Director Barbican Centre	DPR	Director of Public Relations	CGO	Chief Grants Officer
DED	Director of Economic Development	DOS	Director of Open Spaces	DBE	Director of the Built Environment
TC	Town Clerk	CS	City Surveyor	DCCS	Director of Community & Childrens Services

CAROLINE AL-BEYERTY - FINANCIAL SERVICES DIRECTOR

POLICY AND RESOURCES COMMITTEE - POLICY INITIATIVES FUND

POLICY INITIATIVES FUND

- Balance remaining prior to this meeting

Less possible maximum allocations from this meeting

-	0
-	0

Balance

Caroline Al-Beyerty
Financial Services Director

2015/2016

£

167,300

0

167,300

POLICY AND RESOURCES COMMITTEE - CONTINGENCY 2015/16

<u>ALLOCATIONS FROM CONTINGENCY</u>					<u>STATUS OF BALANCE</u>	
<u>COMMITTEE</u>	<u>DESCRIPTION</u>	<u>RESP OFFICER</u>	<u>ALLOCATION</u>	<u>ACTUAL PAID</u>	<u>BALANCE</u>	<u>NOTES</u>
<u>DATE</u>			<u>£</u>	<u>TO 05/11/15</u>	<u>TO BE SPENT</u>	
				<u>£</u>	<u>£</u>	
14/02/13	Platinum Partnership with London & Partners - the official promotional organisation for London	DCHL	25,000	25,000	0	3 year funding: £25,000 final payment in 2015/16
22/03/13	City of London Reserved Forces' Cadets' Association: continued funding of the RFCA	TC	42,000	42,000	0	3 year funding: £42,000 final payment in 2015/16. Previously the funding has been met by the Finance Grant Sub Committee
02/05/13	Support for Major Sports Events: the City Corporation to host a number of legacy objectives following the success of the London 2012 Games. One of these objectives is to support efforts to bring major world sporting events to London and the UK through the provision of hospitality	TC	8,800	0	8,800	£23,000 originally allocated from 2014/15, £8,800 deferred to 2015/16
27/06/13	The Mayor's Thames Festival: support for an education project known as The Rivers of the World - an annual free festival to celebrate the River Thames through arts, music & education	DPR	12,000	12,000	0	3 year funding: £12,000 final payment in 2015/16
21/11/13	'Supporting the City of London Corporation's Programme of European Engagement: CoL's additional funding towards the debates about Britain's relationship with the EU	DED / DPR	15,000	7,500	7,500	£179,800 originally allocated from 2014/15, £15,000 deferred to 2015/16
23/01/14	Career fairs - City of London Corporation to host up to three events per year to enhance employability of young people in neighbouring communities	DED	80,300	0	80,300	3 year funding: £45,300 deferred from 2014/15. £35,000 final payment in 2015/16
20/03/14	800th Anniversary of the Magna Carta - additional financial support for a number of additional activities as the 2015 anniversary approaches	DPR	25,500	15,535	9,965	2 year funding: £9,500 deferred from 2014/15. £16,000 final payment in 2015/16
08/05/14	City of London Scholarship - Anglo-Irish Literature: CoL to award a yearly scholarship to a single student to continue their studies in the field on Anglo-Irish Literature	TC	25,000	0	25,000	
02/10/14	800th Anniversary of Magna Carta: CoL to fund a number of activities including a contribution towards the cost of the prime national and international event to mark the anniversary at Runnymede on 15 June 2015	DPR / DCHL	107,000	107,429	(429)	2 year funding: £107,000 final payment in 2015/16
02/10/14	Great Fire of London: Feasibility Study - CoL to commission Artichoke to undertake a study on the viability of delivering a major public event in the City to commemorate the Great Fire of London	DCHL	4,600	4,600	0	£19,600 originally allocated from 2014/15, £4,600 deferred to 2015/16

<u>ALLOCATIONS FROM CONTINGENCY</u>					<u>STATUS OF BALANCE</u>	
<u>COMMITTEE DATE</u>	<u>DESCRIPTION</u>	<u>RESP OFFICER</u>	<u>ALLOCATION</u> £	<u>ACTUAL PAID</u> TO 05/11/15 £	<u>BALANCE TO BE SPENT</u> £	<u>NOTES</u>
06/11/14	Livery Schools Link Consultant Project Manager: to cover recruitment of a part-time consultant for a one-off 6 month period to develop the business plan for the education office	TC	5,100	2,500	2,600	2 year funding: £2,100 deferred from 2014/15. £3,000 final payment in 2015/16
11/12/14	Encourage City Developers to buy from local and SMEs: to boost local economies within deprived London boroughs and to support small business growth	DPR	25,000	14,635	10,365	
11/12/14	National Maritime Museum - funding towards a special exhibition on Samuel Pepys and the Stuart Age at Royal Museums Greenwich	DED	25,000	25,000	0	
19/02/15	Supporting the Commonwealth (CWEIC): to engage with the Commonwealth further by becoming a partner of the Commonwealth Enterprise and Investment Council	TC	73,000	11,406	61,594	
26/03/15	Lord Mayor's Show Fireworks: City of London Corporation to hold a public fireworks display following the LM's Show. Funding to cover all aspects of the planned display including the fireworks display itself, and all the traffic management, public safety and crowd and related events management issues.	DPR	125,000	106,000	19,000	
	BALANCE REMAINING		598,300	373,605	224,695	
	TOTAL APPROVED BUDGET		129,700			
	ANALYSIS OF TOTAL APPROVED BUDGET		728,000			
	ORIGINAL PROVISION		800,000			
	APPROVED BROUGHT FORWARD FROM 2014/15		181,000			
	TRANSFERRED TO POLICY INITIATIVES FUND		(253,000)			
	TOTAL APPROVED BUDGET		728,000			

NOTE: The Committee date records the actual approval meeting; in some instances approval is given for multi-year support for a project but the financial details in this table only show the expenditure due in the current year (2015/16). It should be noted that actual payments sometimes are made towards the end of a financial year.

KEY TO RESPONSIBLE OFFICER:-

CH	Chamberlain	DPR	Director of Public Relations	CGO	Chief Grants Officer
DED	Director of Economic Development	CPO	City Planning Officer	DBE	Director of the Built Environment
TC	Town Clerk	CS	City Surveyor	DCCS	Director of Community & Childrens Services
DOS	Director of Open Spaces			DMCP	Director of Markets & Consumer Protection
DCHL	Director of Culture, Heritage and Libraries				

CAROLINE AL-BEYERTY - FINANCIAL SERVICES DIRECTOR

POLICY AND RESOURCES COMMITTEE - CONTINGENCY

		2015/2016
		<u>£</u>
CONTINGENCY		
- Balance remaining prior to this meeting		129,700
<u>Less possible maximum allocations from this meeting</u>		
- City & Livery Awards	<u>6,000</u>	6,000
Balance		<u><u>123,700</u></u>

Caroline Al-Beyerty
Financial Services Director

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of the Local Government Act 1972.

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of the Local Government Act 1972.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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